

July 2015

Dear Benefits Administrator,

Thank you for considering a Delta Dental plan for your employees. For more than 45 years, Delta Dental of Minnesota has been the trusted hometown dental benefits carrier. We are pleased to be endorsed as the dental benefits vendor of choice by the Minnesota Service Cooperatives. We offer easy-to-use, cost-effective dental benefit plans, access to Minnesota's largest dentist networks and a commitment to top quality customer service.

We are pleased to offer a choice of Voluntary and also new this year, Contributory, dental plans in conjunction with National Insurance Services (NIS), our selected marketing partner. NIS has a longstanding commitment of providing products and services to the Minnesota educational community

Enclosed you will find four Dental Plan Summaries for your consideration. Each Plan comes with two Options that offer different coverage levels, deductibles, lifetime maximums and monthly premiums to meet the varying needs your employees. All plans offer solid coverage to meet your employees' dental needs and offer access to the Delta Dental Premier® and Delta Dental PPO networks – Minnesota's largest dentist networks. **Plan premiums are established on July 1st and are effective through June 30th for new group and renewals rates. Premiums are guaranteed for 12 months for all individual groups.**

Here are a few easy steps to get started:

1. First, select the Dental Plan you wish to offer employees. Each group can only select one of the four dental plans—Dental Plan A, Dental Plan B, Dental Plan C, Dental Plan D, or Dental Plan D with or without Orthodontics— to offer to all their employees. Plan D is available on a Voluntary or Contributory basis. Groups cannot select more than one plan.
2. Please provide each eligible employee a copy of the Dental Plan selected by the school along with a copy of the enclosed Member Enrollment Form. After reviewing the Dental Plan employees must select either Option 1 or Option 2, based on their individual needs.
3. Then, employees must complete the Member Enrollment Form. A toll-free number (listed on the Dental Plan) is available to help answer any question you or your employees may have.
4. At the end of the enrollment period, please collect the completed and signed Member Enrollment Forms. Please ensure that all fields are completed. Any incomplete forms may delay enrollment.
5. Please submit all the completed Member Enrollment Forms along with your completed Group application (enclosed) and a check written out to "Delta Dental of Minnesota" for the first month's total premium to:

**National Insurance Services
Service Cooperatives Dental Program
14852 Scenic Heights Road, Suite 210
Eden Prairie, MN 55344**

Upon receipt of your initial application & enrollment material, we will set up your group benefits and mail back your Welcome Packet with the Group Administrator Manual, Member ID cards, Summary Plan Descriptions, etc. This process takes approximately 10-15 business days.

If you or your broker has any questions, please call National Insurance Services at 1-800-627-3660.

Sincerely,

Delta Dental of Minnesota & National Insurance Services

Corporate Headquarters

Delta Dental of Minnesota Telephone: 612-224-3300
500 Washington Avenue South Toll-free: 1-877-268-3384
Suite 2060
Minneapolis, MN 55415-1163