



Affirmative Action ■ Equal Opportunity Employer

AGREEMENT TO PROVIDE REGIONAL INSTRUCTIONAL SERVICES 2016-2017

Members of South Central Service Cooperative collaborate to provide regional opportunities for instruction—options for students through SOCRATES and Northern Star Online, state-approved supplemental online learning programs, through interactive video, and/or through cooperative career academy programs that includes direct teacher instruction, blended and online learning, clinical site experience, and work-based learning. **By signing this document, districts will be deemed a member of SOCRATES Online, eligible for direct billing of tuitions for all SOCRATES programming options for secondary students.**

Direct billing provides a substantial savings to the district. For example, MN Statute for Online Learning Options (124D.095), in Subd. 8 describes financial arrangement for students enrolled in online learning, whereby the allocation of the proportionate ADM is managed by the state, who provides 88% direct funding to the provider, and crediting the remaining 12% to the home district. Subd. 4(3) however, allows students to enroll in additional courses with an online learning provider under this separate agreement that includes terms for paying any tuition or course fee.

A list of online courses and other programming options for members is available at <http://www.socratesonline.org>.

By signing this document, districts agree:

1. To pay the agreed upon price, established at \$463.50/student/semester credit equivalence (State-Completion equals \$523.42)
2. Students who withdraw from a course within 21 calendar days after enrollment will be assigned a “drop with grace” status and incur no obligation for payment.
3. Students who withdraw from a course following 21 calendar days after enrollment will have obligation to full payment of the registered credit.
4. Counsel potential online students concerning available programming and preparation for online learning.
5. To review and follow Parameters, Requirements, and Expectations of SOCRATES Online Members (Attachment 1).

South Central Service Cooperative

(Signature) Glenn Morris, Director

July 1, 2016

(Date)

(School District) Name & ISD No.

(Superintendent Signature)

(Name)

(Date)

District Contact Name and E-Mail (Required)



ATTACHMENT 1

PARAMETERS, REQUIREMENTS, AND EXPECTATIONS OF SOCRATES ONLINE MEMBERS

Enrolling district or agency agrees to:

- Include selected course information for students in district registration materials as it pertains to local district interest and needs.
- Make available upon request information about Northern Star Online (NSO) / SOCRATES Online courses and programs to students and families.
- Publish the SOCRATES Online website links in relevant district information: <http://www.socratesonline.org>.
- Communicate benefits of students' access to SOCRATES/NSO courses with students, parents, staff, and community.
- Support student enrollment in SOCRATES/NSO courses.
- Assign a staff member as primary liaison with SOCRATES Online and to follow the Student Support Plan guidelines.
- Provide technical assistance to students working on their courses at school.
- Communicate with the teacher, learning facilitator and support staff regarding student progress and needs.
- Accept the course curriculum and award credit in alignment with state academic standards.

SOCRATES will:

- Work with Northern Star Online to provide students access to online curriculum.
- Provide the enrolling district staff liaison access to online curriculum and student progress information.
- Provide member and student support services including principal and counselor technical and advisory assistance, learning coach support for online students and their parents, and direct billing to school districts.
- Provide Online Advisory Committee options for members to help determine programming and policy.

STUDENT SUPPORT PLAN

Parameters and requirements:

- The state requires a contact person when schools work with an approved online provider. Unless informed otherwise, SOCRATES will consider the counselor signing the enrollment form as the contact person.
- The agreement assumes students are MARSS-reported by the local district for their attendance in SOCRATES/NSO courses.
- When students are withdrawn, they are reported back to the local contact person.
- Unless withdrawn students are assigned to an enrolling district study hall or class, they cannot be MARSS reported.
- Training will be provided for local contacts in tracking and following up on student activity.

Expectations for local contact support:

- Assist the student and parent in completing the registration process.
- Make sure the student understands expectations for the online learning program.
- Complete, review and sign enrollment forms.
- Provide opportunities for online students to work at school or receive guidance from the local contact.
- Monitor and promote regular online attendance.
- Assist students in getting back on track when they fall behind.
- Require students who are behind to come into school to work on their online assignments until they are caught up.
- When students are withdrawn, ensure there is a process for being re-assigned to a study hall or other class.
- Assist in communication with SOCRATES Online staff and local school grade reporting.