

## Safe Schools Healthy Students Agenda

February 20, 2009

### BEFORE FEBRUARY 20<sup>th</sup> MEETING

1. Fill out electronic copy of p. A-12 with all the partners listed and rationale for why your district chose them
2. Review job description for discussion at meeting
3. Fill in collaboration history with required partners and send electronic copy to [kari.velzke@mnsu.edu](mailto:kari.velzke@mnsu.edu)
4. BRING A LAPTOP TO THE MEETING to review the grant narrative.

### AGENDA

GRANT PROPOSAL DUE DATE MARCH 4, 2009 (see 2009 grant announcement at [www.grants.gov](http://www.grants.gov))

1. Collect Assurance signature page and MOA signature pages (hard copy) 9:00-9:05am
2. Electronic copy of history of collaboration and A-12 from MOA received 9:05-9:10
3. Job description approval for SSW/Counselor/Research-based Program Facilitator 9:10-9:20
4. Finalize budget 9:20-10:15
5. Update LEA Research-based program list (will be passed around)
6. Review grant narrative 10:15-10:55

### BETWEEN NOW AND MARCH 3. 2009

1. Watch emails for questions that must be answered immediately to complete grant application
2. Read drafts to make sure it best represents your district